**Schiphol Media: Rules for Filming at the Airport**

As a client advertising with Schiphol Media, you may wish to shoot a film at Schiphol Airport. You’re welcome to create your own film, but we ask that you follow a few simple steps and respect the rules when it comes to the filming process. These are outlined below:

1. **Costs**: The first step is to agree a budget with the airport. Costs of filming may include crew costs (a crew can be arranged via Schiphol on request); a filming licence for the number of hours required; and supervision by an Axxicom representative (minimum of four hours). One Axxicom representative is authorised to accompany five people within the terminal. For costs of each of these components, please refer to the price list attached.
2. **Supervision**: A Schiphol Staff/Account Manager must be present for inspection and supervision of the film recording. One Schiphol Media representative must also be present for the filming licence. In the case of clients who are well-known to us and have filmed at Schiphol before, such as KLM, this may not be necessary.
3. **Editing process**: Schiphol Media requires access to the rough edit of the film, to check whether there are any issues relating to security or staff in shot, for example.
4. **Consent forms**: Consent forms are required to be filled in for all adults and minors who appear in the film. Please see the PDFs attached via This Link. You are responsible for acquiring the necessary permissions to film people, according to the General Data Protection Regulation (GDPR). Schiphol takes no responsibility for footage shot without permission, nor for any associated legal issues or costs that may be incurred.